


Job Chart of Right to Information Act,2005 Branch O/O D.C Chamba District Chamba HP.

Sr.No.	Name of Post	Job Chart
1.	Manoj Jr.Assistant	1. Transfer of all the application to the concerned Public Information Officer.
		2. Providing information under RTI,Act,2005 to applicants pertaining to PIO Cum-ADM & PIO-Cum-AC to D.C Chamba.
		3. Depositing of collected application /Addl. fee in Govt. Treasury.
		4. Maintenance of all Registers and files under RTI,Act,20055. and submission of all kind of statements
		5. Production of record and submission of reply in case of appeal before 1 st appellate Authority and SIC.HP.


Manoj Kumar Jr. Asstt.
O/O Deputy Commissioner,
Chamba District Chamba H.P.